

STATE OF ALABAMA §

LAUDERDALE COUNTY §

The Lauderdale County Commission convened at the Lauderdale County Courthouse in the City of Florence, Alabama, at 5:00 p.m. on the 24<sup>th</sup> day of July, 2023. The meeting was called to order by Chairman, Danny Pettus. Upon roll call the following members answered present:

Danny Pettus	Chairman
Brad Black	Commissioner, District 1
Roger Garner	Commissioner District 1
Fay Parker	Commissioner, District 2
Joe Hackworth	Commissioner, District 2

Chairman Danny Pettus, upon declaration of a quorum being present, opened the meeting for the transaction of business.

The invocation and Pledge of Allegiance were delivered by Commissioner Hackworth.

Awards and Presentations: None

Public Comments on Agenda Items: None

Commissioner Parker moved, seconded by Commissioner Black that all items listed on the regular business agenda be approved for immediate consideration. There being no discussion and upon a vote taken, motion unanimously approved. Agenda is herein recorded and made a part of these minutes.

Commissioner Hackworth moved, seconded by Commissioner Garner that the minutes of the last regular meeting of the Commission be approved for recording. There being no discussion and upon vote taken, motion unanimously approved.

Commissioner Black moved, seconded by Commissioner Hackworth to appropriate funds to Florence City for seventy-eight thousand one hundred fifty-seven and fifty cents, which is half of the cost for repairing the Florence-Lauderdale Coliseum roof. There being no discussion, and upon a vote taken, motion was unanimously approved. Resolution is herein recorded and made a part of these minutes.

Commissioner Garner moved, seconded by Commissioner Black to approve sponsoring Killen Annual Founders Day2023 with five thousand dollars from the Tourism fund. There being no discussion, and upon a vote taken, motion was unanimously approved. Resolution is herein recording and made a part of these minutes.

Commissioner Parker moved, seconded by Commissioner Garner to approve a budget amendment needed for participation in the Federal Bridge Investment Program. There being no discussion and upon a vote taken, motion was unanimously approved. Resolution is herein recorded and made a part of these minutes.

Commissioner Hackworth moved, seconded by Commissioner Parker to approve a budget amendment needed to participate in Medical Services for Lauderdale County Fire Departments. There being no discussion and upon a vote taken, motion was unanimously approved. Resolution is herein recorded and made a part of these minutes.

Commissioner Parker moved, seconded by Commissioner Black to approve change order number two for the Workforce Development Center project. The compensation of basic services for Volkert Incorporated will be monthly payments at a rate of thirty-five thousand dollars for performing basic services described in Article three, from July 2023 through June 2025. There being no discussion and upon a vote taken, motion was unanimously approved. Resolution is herein recorded and made a part of these minutes.

Commissioner Black moved, seconded by Commissioner Hackworth to approve The schedule of fees recommended by the Alabama Department of Public Health for services rendered to the public at the Lauderdale County Health Department for fiscal year 2023-2024. There being no discussion and upon a vote taken, motion was unanimously approved. Resolution is herein recorded and made a part of these minutes.

Commissioner Garner moved, seconded by Commissioner Black agreeing to compensate for property damage only for the releasor that was involved in an accident with a Lauderdale County Solid Waste truck on May 23<sup>rd</sup>, 2023. This settlement amount will be listed in the release copy attached to these minutes. There being no discussion, and upon a vote taken, motion was unanimously approved. Resolution is herein recorded and made a part of these minutes.

Commissioner Garner moved, seconded by Commissioner Black to approve holding a public hearing and notifying the public at large concerning vacation of an alley in Bellemeade subdivision. This hearing will be held at the Lauderdale County Commission Government Building Meeting Room on Monday, August 28<sup>th</sup>, 2023 at 5:00PM. There being no discussion and upon a vote taken, motion was unanimously approved. Resolution is herein recorded and made a part of these minutes.

Bids for 2023-14 "Truck and Chassis" were received, opened, and publicly read aloud on Thursday, July 20<sup>th</sup>, 2023. Chairman Pettus referred to Lauderdale County Engineer, Eric Hill for his recommendation. Eric recommended to accept the bid from Donohoo Chevrolet. A motion was made by Commissioner Parker, and seconded by Commissioner Black. There being no discussion and upon a vote taken, motion was unanimously approved and Bid 2023-14 "Truck and Chassis" is herein recorded and made a part of these minutes.

All invoiced bills were audited and ordered to be paid upon by a motion made by Commissioner Parker seconded by Commissioner Black. Commissioner Parker asked Eric if the bills from the road department completed the paving, and Eric stated that it included most of it. Upon a vote taken, motion was unanimously approved. Resolution is herein recorded and made a part of these minutes.

LAUDERDALE COUNTY CHECKS ISSUED:  
July 10, 2023 to July 23, 2023

1	General-Special	60551-60607 VOIDED #60552 & 60574	1,875,787.12
2	Agri-Business Fund	4047-4049	1,199.67
3	Pistol Permit Revenue Reduction Fund	1005	10,134.00
4	Opioid Settlement Fund	1005	49,917.42
5	LEPA Fund	9004-9010	4,390.48
6	Gasoline Tax Fund	18635-18649	254,308.26
7	Public Bldg., R & B Special	N/A	0.00
8	Public Highway & Traffic Fund	N/A	0.00
9	Al. Trust Capital Improvement Fund	383	25,502.38
10	RRR Gasoline Tax Fund	N/A	0.00
11	Reappraisal Fund	12561-12569	27,398.48
12	Reappraisal Money Market	602	100,000.00
13	Tourism, Rec. & Convention Fund	N/A	0.00
14	RSVP Fund	18156-18161	3,899.69
15	Child Protection Fund	1277	576.59
16	Rebuild Alabama Gas Tax Fund	N/A	0.00
17	Rebuild Alabama Diesel Tax Fund	1003	774,050.05
18	Federal Aid Exchange Fund	N/A	0.00
19	Workplace Development Center Fund	1050-1052	32,345.94
20	Special Grants Fund	N/A	0.00
21	ARPA Revenue Reduction Fund	N/A	0.00
22	Coronavirus Rescue Act Fund	1072-1073	7,509.61
23	CDBG Fund	N/A	0.00
24	Solid Waste Fund	9195-9205	164,595.52
25	Account Payable Fund	47270-47335	1,187,033.71
26	Fire Protection Fee Fund	N/A	0.00

27	Industrial Development Tax Fund	1237	333,196.23
28	Tobacco Tax Fund	N/A	0.00
29	TVA Tax Fund	N/A	0.00
<b>TOTAL-</b>			<b>\$ 4,851,845.15</b>

Scheduled Public Hearings: None


Staff Reports: None

Public Comment Period:

Donald Stalons from Killen, AL spoke to the Lauderdale Commissioners concerning drivers speeding in his neighborhood. He passed out handouts to the Commissioners to help explain his concerns. He would like the speed limit to be changed from 45mph to 25mph. Mr. Stalons addressed Eric Hill about placing a 45mph speed limit sign, and Eric told him that the Alabama State Troopers office told him they would patrol the area if he put a sign out.

There being no further business to come before the Commission and upon a motion made by Commissioner Garner and seconded by Commissioner Parker, the meeting was duly adjourned until the next regular meeting subject to call.

LAUDERDALE COUNTY COMMISSION

  
 \_\_\_\_\_  
 Danny Pettus, Chairman

  
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 Roger Garner, Commissioner

  
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 Brad Black, Commissioner

  
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 Fay Parker, Commissioner

  
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 Joe Hackworth, Commissioner

ATTEST:

  
 \_\_\_\_\_  
 Brenda Bryant, County Administrator

**LAUDERDALE COUNTY COMMISSION**  
**REGULAR MEETING AGENDA**  
**July 24, 2023**

**A. OFFICIAL AGENDA**

1. CALL TO ORDER AND WELCOME
2. CALL OF ROLL TO ESTABLISH QUORUM
3. INVOCATION AND PLEDGE OF ALLEGIANCE- Commissioner Hackworth
4. AWARDS AND PRESENTATIONS
5. (a)PUBLIC COMMENTS ON AGENDA ITEMS

Per Rules of Procedure there is a three-minute time limit

**REGULAR BUSINESS**

1. Review and Motion to Consider Agenda Items
2. Approve minutes of last meeting
3. Resolution—Coliseum Roof Repair
4. Resolution—Killen Founders Day
5. Resolution—Budget Amendment
6. Resolution—Budget Amendment
7. Resolution—Change Order
8. Resolution—Health Department
9. Resolution—Claim Payment
10. Resolution—Vacation
11. Bid 2023-14 Truck Cab and Chassis (4)
12. Audit and Approve Invoiced Bills

**B. SCHEDULED PUBLIC HEARINGS – none**

**C. STAFF REPORTS**

**D. PUBLIC COMMENT PERIOD - Per Rules of Procedure, three-minute time limit**

**E. ADJOURN**

STATE OF ALABAMA §

LAUDERDALE COUNTY §

RESOLUTION

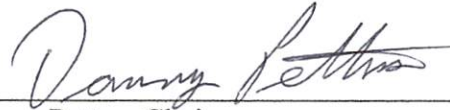
WHEREAS, the City of Florence Parks & Recreation Department recently entered into contracts for necessary roof repairs to the Florence-Lauderdale Coliseum at a cost of one hundred fifty-six thousand three hundred fifteen dollars; and

WHEREAS, the County will appropriate funds to the City for half the cost of the repairs for the roof in the amount of seventy-eight thousand one hundred fifty-seven dollars and fifty cents.

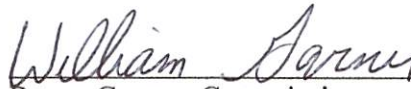
NOW THEREFORE BE IT RESOLVED by the Lauderdale County Commission to appropriate seventy-eight thousand one hundred fifty-seven dollars and fifty cents. from the general fund to the City of Florence and any budget amendment needed is approved.

Done this the 24<sup>th</sup> day of July, 2023.

LAUDERDALE COUNTY COMMISSION



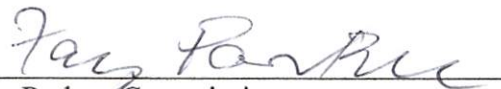
Danny Pettus, Chairman



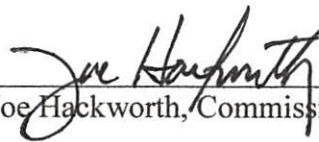
Roger Garner, Commissioner



Brad Black, Commissioner

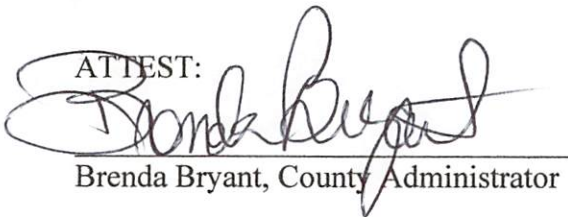


Fay Parker, Commissioner



Joe Hackworth, Commissioner

ATTEST:



Brenda Bryant, County Administrator

STATE OF ALABAMA §

LAUDERDALE COUNTY §

RESOLUTION

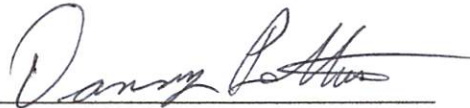
WHEREAS, the travel and tourism industry in Lauderdale County is vital to our economic stability and growth, contributing to employment, economic prosperity, international trade and relations, peace understanding and goodwill; and

WHEREAS, the Town of Killen has requested five thousand dollars for the 2023 Annual Founders Day event. This would help the Town of Killen pay for festivity expenses; and

NOW THEREFORE BE IT RESOLVED that the Lauderdale County Commission hereby sponsors the Killen Annual Founders Day 2023 in the amount of five thousand dollars from the Tourism Fund and any budget amendment needed is hereby authorized and approved.

Done this the 24<sup>th</sup> day of July, 2023.

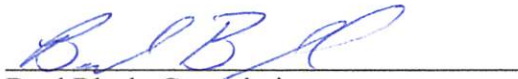
LAUDERDALE COUNTY COMMISSION



Danny Pettus, Chairman



Roger Garner, Commissioner



Brad Black, Commissioner

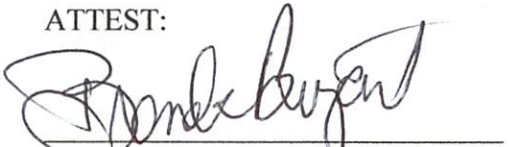


Fay Parker, Commissioner



Joe Hackworth, Commissioner

ATTEST:

  
Brenda Bryant, County Administrator

STATE OF ALABAMA §

LAUDERDALE COUNTY §

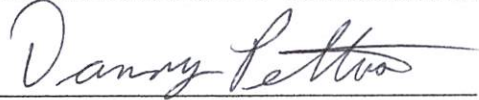
RESOLUTION

WHEREAS the Lauderdale County Commission approved participation in the Federal Bridge Investment Program June 26<sup>th</sup>, 2023.

NOW THEREFORE BE IT RESOLVED that any budget amendment needed for participation in this Program be approved.

Done this the 24<sup>th</sup> day of July, 2023.

LAUDERDALE COUNTY COMMISSION



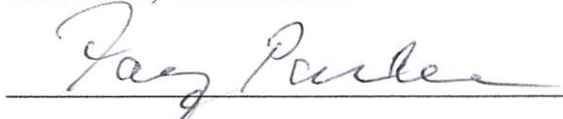
Danny Pettus, Chairman



Roger Garner, Commissioner



Brad Black, Commissioner

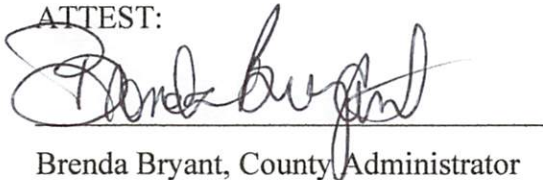


Fay Parker, Commissioner



Joe Hackworth, Commissioner

ATTEST:

  
Brenda Bryant, County Administrator



STATE OF ALABAMA §

LAUDERDALE COUNTY §

RESOLUTION

WHEREAS the Lauderdale County Commission approved participation for Medical Services for the Lauderdale County Fire Departments, and signing an agreement with Dr. William Speyer on June 26<sup>th</sup>, 2023.

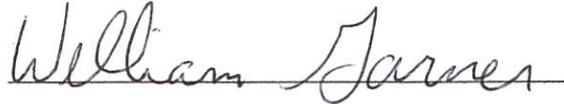
NOW THEREFORE BE IT RESOLVED that any budget amendment needed for participation in this Program be approved.

Done this the 24<sup>th</sup> day of July, 2023.

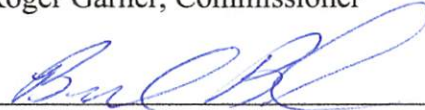
LAUDERDALE COUNTY COMMISSION



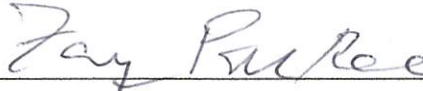
Danny Pettus, Chairman



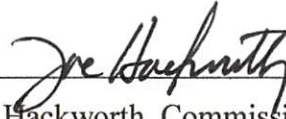
Roger Garner, Commissioner



Brad Black, Commissioner

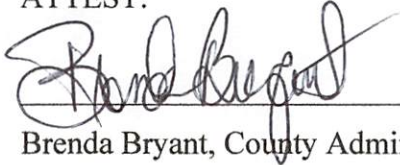


Fay Parker, Commissioner



Joe Hackworth, Commissioner

ATTEST:



Brenda Bryant, County Administrator

STATE OF ALABAMA §  
LAUDERDALE COUNTY §

RESOLUTION

WHEREAS, due to an increase in state funding, the Lauderdale County Commission approves change order number two for the Workforce Development Center project, the new amount being approximately thirty-two million dollars for the project cost budget established, and

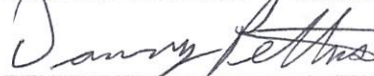
WHEREAS, due to this increase in funding, the compensation of basic services for Volkert, Inc. will increase eight hundred forty thousand dollars to be dispersed monthly at a rate of thirty-five thousand dollars for performing basic services described in Article 3, from July 2023 through June 2025, and

BE IT RESOLVED that the Lauderdale County Commission approves the attached contract for change order number two, and

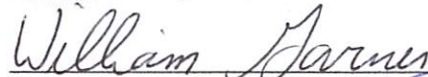
BE IT FURTHER RESOLVED that any budget amendment needed is hereby authorized and approved.

Done this the 24<sup>th</sup> day of July, 2023.

LAUDERDALE COUNTY COMMISSION



Danny Pettus, Chairman



Roger Garner, Commissioner



Brad Black, Commissioner

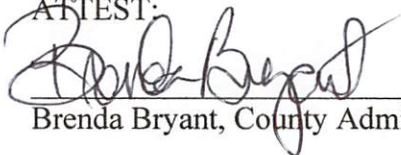


Fay Parker, Commissioner



Joe Hackworth, Commissioner

ATTEST:



Brenda Bryant, County Administrator

Date: July 24, 2023

AMENDMENT No. 2

to

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**Standard Form of Agreement Between  
OWNER AND CONSTRUCTION MANAGER**  
Construction Manager as Owner's Agent

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For services in connection with the Project known as: **Lauderdale County Work Development Center**, dated June 23, 2020 by and between The Owner: **Lauderdale County Commission, a Body Corporate** and the Construction Manager, (hereinafter, referred to as the "CM"): **Volkert, Inc.**

WHEREAS, the original Agreement dated June 23, 2020 for services in connection with the Project known as: **Lauderdale County Work Development Center** was executed on or about June 23, 2020 And

Whereas, Amendment #1 dated November 3, 2021 reconciled the fee for Total Project Cost of \$20,000,000 on or about November 3, 2021 And

Whereas, the Owner and CM have agreed to amend the contract to a lump sum monthly fee for the duration of the project And

Whereas, the project has bid and been awarded with a completion date of April 30, 2025 with Owner move in scheduled for May and June 2025.

NOW THEREFORE this Amendment #2 adopts the following, and amends all previous Agreements and Amendments between the parties, as follows:

The Basic Services will be in accordance with the terms and conditions of The Standard Form of Agreement Between Owner and Construction Manager dated June 23, 2020 and Amendment #1 dated November 3, 2021; but with the exception of the following changes, which will modify, supersede, amend and control:

1. 2.5.1.1 The Total Project Cost Budget: The Total Project Cost Budget established for the Project by the Owner is approximately thirty-two million dollars (\$32,000,000).
2. 8.2.1 Compensation for Basic Services: The Owner shall compensate the CM a monthly rate of \$35,000.00 for performing Basic Services described in Article 3, from July 2023 through June 2025. Total compensation shall be reconciled with actual Project Schedule during the course of the project promptly following formal Project Schedule adjustments by the Owner. If no formal changes to the Project Schedule are made during the course of the project, total compensation shall be reconciled at project completion when final Project Schedule is determined. The CM compensation shall be paid in equal monthly

installments over the total duration of CM services as defined in 5.2. Volkert has earned \$630,000 in fee during the first 36 months of the contract, starting in July 2020 and running through June 30, 2023 per the original contract and amendment #1. The remaining fee of \$840,000 will be billed in the amount of \$35,000 per month in months 37-60, starting in July 2023 and running through June 2025.

3. 5.2 The duration of the CM's Basic Services under this Agreement shall be 60 consecutive calendar months from the commencement date of the contract.

The Owner and Consultant agree to the terms of this Amendment as contained herein.

**CONTRACTING PARTIES**

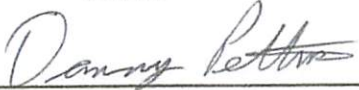
**VOLKERT, INC.**

CM

By:   
Jimmy Screen, Senior Vice President

**Lauderdale County Commission**

Owner

By:   
Danny Pettus, Chairman Lauderdale County

STATE OF ALABAMA §

LAUDERDALE COUNTY §

RESOLUTION

WHEREAS, the Lauderdale County Commission is authorized to set certain fees for services provided by the Lauderdale County Health Department pursuant to Legislative Act 81-207; and

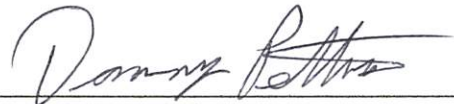
WHEREAS, the Alabama Department of Public Health has recommended that certain fees be charged for the fiscal year 2023-2024;

NOW THEREFORE BE IT RESOLVED that the recommended schedule of fees to be charged by the Lauderdale County Health Department for services rendered to the public be approved.

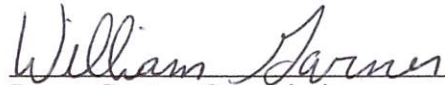
BE IT FURTHER RESOLVED that the resolution of the Lauderdale County Board of Health and the recommended listing of charges for public health services in Lauderdale County be attached and made a part of this resolution.

Adopted this the 24<sup>th</sup> day of July, 2023.

LAUDERDALE COUNTY COMMISSION



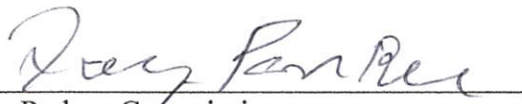
Danny Pettus, Chairman



Roger Garner, Commissioner

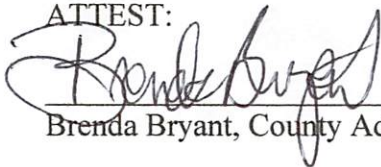


Brad Black, Commissioner



Fay Parker, Commissioner

ATTEST:



Brenda Bryant, County Administrator



Joe Hackworth, Commissioner



SCOTT HARRIS, M.D., M.P.H. • STATE HEALTH OFFICER

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## NORTHERN DISTRICT

RECEIVED

JUL 14 2023

LAUDERDALE COUNTY  
COMMISSION

July 10, 2023

The Honorable Commissioner Danny Pettus, Chairman  
Ms. Brenda Bryant, County Administrator  
The Honorable Lauderdale County Commissioners  
P.O. Box 1059.  
Florence, AL 35631

Dear Chairman Pettus; Ms. Bryant; and County Commissioners:

Pursuant to the Legislative Authorization which authorizes the Lauderdale County Commission to approve fees for the Health Department, please find the Alabama Department of Public Health approved fees for FY 2023-2024.

The attached documents show all current fees within the Public Health fee system. Please be aware that no adjustments have been implemented from 2022-2023 levels except for Federal poverty levels which are adjusted based on federal directives and WIC eligibility income levels as directed by Federal program requirements.

No known fee changes have been instituted beyond those submitted last year and as stated above.

Please contact me as needed regarding any questions/concerns.

Respectfully,

Judy Smith RN, MPH  
District Administrator- PH Northern District

INCOME SCHEDULE

PERCENT OF FEE CHARGED																
		100%			75%			50%			Use for Plan First Eligibility 146% * *	25%			0%	
		SCALE CODE & PERCENT OF MAXIMUM														
Family Size	Range	A = over 250%			B = 200% - 250%			C = 150% - 200%				D = 100% - 150%			E = 100% & under	
1	Annual	\$ 36,451	& Over	\$ 29,161	-	\$ 36,450	\$ 21,871	-	\$ 29,160	\$ 21,287	\$ 14,581	-	\$ 21,870	\$ 14,580	& under	
	Monthly	\$ 3,038	& Over	\$ 2,430	-	\$ 3,038	\$ 1,823	-	\$ 2,430	\$ 1,774	\$ 1,215	-	\$ 1,823	\$ 1,215	& under	
	Weekly	\$ 701	& Over	\$ 561	-	\$ 701	\$ 421	-	\$ 561	\$ 409	\$ 280	-	\$ 421	\$ 280	& under	
2	Annual	\$ 49,301	& Over	\$ 39,441	-	\$ 49,300	\$ 29,581	-	\$ 39,440	\$ 28,791	\$ 19,721	-	\$ 29,580	\$ 19,720	& under	
	Monthly	\$ 4,108	& Over	\$ 3,287	-	\$ 4,108	\$ 2,465	-	\$ 3,287	\$ 2,399	\$ 1,643	-	\$ 2,465	\$ 1,643	& under	
	Weekly	\$ 948	& Over	\$ 758	-	\$ 948	\$ 569	-	\$ 758	\$ 554	\$ 379	-	\$ 569	\$ 379	& under	
3	Annual	\$ 62,151	& Over	\$ 49,721	-	\$ 62,150	\$ 37,291	-	\$ 49,720	\$ 36,296	\$ 24,861	-	\$ 37,290	\$ 24,860	& under	
	Monthly	\$ 5,179	& Over	\$ 4,143	-	\$ 5,179	\$ 3,108	-	\$ 4,143	\$ 3,025	\$ 2,072	-	\$ 3,108	\$ 2,072	& under	
	Weekly	\$ 1,195	& Over	\$ 956	-	\$ 1,195	\$ 717	-	\$ 956	\$ 698	\$ 478	-	\$ 717	\$ 478	& under	
4	Annual	\$ 75,001	& Over	\$ 60,001	-	\$ 75,000	\$ 45,001	-	\$ 60,000	\$ 43,800	\$ 30,001	-	\$ 45,000	\$ 30,000	& under	
	Monthly	\$ 6,250	& Over	\$ 5,000	-	\$ 6,250	\$ 3,750	-	\$ 5,000	\$ 3,650	\$ 2,500	-	\$ 3,750	\$ 2,500	& under	
	Weekly	\$ 1,442	& Over	\$ 1,154	-	\$ 1,442	\$ 865	-	\$ 1,154	\$ 842	\$ 577	-	\$ 865	\$ 577	& under	
5	Annual	\$ 87,851	& Over	\$ 70,281	-	\$ 87,850	\$ 52,711	-	\$ 70,280	\$ 51,304	\$ 35,141	-	\$ 52,710	\$ 35,140	& under	
	Monthly	\$ 7,321	& Over	\$ 5,857	-	\$ 7,321	\$ 4,393	-	\$ 5,857	\$ 4,275	\$ 2,928	-	\$ 4,393	\$ 2,928	& under	
	Weekly	\$ 1,689	& Over	\$ 1,352	-	\$ 1,689	\$ 1,014	-	\$ 1,352	\$ 987	\$ 676	-	\$ 1,014	\$ 676	& under	
6	Annual	\$ 100,701	& Over	\$ 80,561	-	\$ 100,700	\$ 60,421	-	\$ 80,560	\$ 58,809	\$ 40,281	-	\$ 60,420	\$ 40,280	& under	
	Monthly	\$ 8,392	& Over	\$ 6,713	-	\$ 8,392	\$ 5,035	-	\$ 6,713	\$ 4,901	\$ 3,357	-	\$ 5,035	\$ 3,357	& under	
	Weekly	\$ 1,937	& Over	\$ 1,549	-	\$ 1,937	\$ 1,162	-	\$ 1,549	\$ 1,131	\$ 775	-	\$ 1,162	\$ 775	& under	
7	Annual	\$ 113,551	& Over	\$ 90,841	-	\$ 113,550	\$ 68,131	-	\$ 90,840	\$ 66,313	\$ 45,421	-	\$ 68,130	\$ 45,420	& under	
	Monthly	\$ 9,463	& Over	\$ 7,570	-	\$ 9,463	\$ 5,678	-	\$ 7,570	\$ 5,526	\$ 3,785	-	\$ 5,678	\$ 3,785	& under	
	Weekly	\$ 2,184	& Over	\$ 1,747	-	\$ 2,184	\$ 1,310	-	\$ 1,747	\$ 1,275	\$ 873	-	\$ 1,310	\$ 873	& under	
8	Annual	\$ 126,401	& Over	\$ 101,121	-	\$ 126,400	\$ 75,841	-	\$ 101,120	\$ 73,818	\$ 50,561	-	\$ 75,840	\$ 50,560	& under	
	Monthly	\$ 10,533	& Over	\$ 8,427	-	\$ 10,533	\$ 6,320	-	\$ 8,427	\$ 6,151	\$ 4,213	-	\$ 6,320	\$ 4,213	& under	
	Weekly	\$ 2,431	& Over	\$ 1,945	-	\$ 2,431	\$ 1,458	-	\$ 1,945	\$ 1,420	\$ 972	-	\$ 1,458	\$ 972	& under	
Each add'l member add	Annual	\$ 14,776	& Over	\$ 11,821	-	\$ 14,775	\$ 8,866	-	\$ 11,820	\$ 8,629	\$ 5,911	-	\$ 8,865	\$ 5,910	& under	
	Monthly	\$ 1,231	& Over	\$ 985	-	\$ 1,231	\$ 739	-	\$ 985	\$ 719	\$ 493	-	\$ 739	\$ 493	& under	
	Weekly	\$ 284	& Over	\$ 227	-	\$ 284	\$ 171	-	\$ 227	\$ 166	\$ 114	-	\$ 170	\$ 114	& under	

Based on DHHS Poverty Guidelines

\* Effective January 2023



Scott Harris, M.D., M.P.H.  
STATE HEALTH OFFICER

## MEMORANDUM

TO: County WIC Coordinators  
District Nutrition Directors  
Clinic Supervisors  
County Office Managers  
District Clinic Directors  
District Clerical Directors  
Eastbrook Training Clinic  
Private Local Agencies

FROM: Allison R. Hatchett, M.P.H., Director *ARR*  
Women, Infants and Children (WIC) Division  
Bureau of Family Health Services

DATE: April 25, 2023

SUBJECT: WIC Income Eligibility Guidelines 2023-2024

United States Department of Agriculture (USDA) WIC Policy Memorandum 2023-4, Publication of the 2023-2024 Special Supplemental Nutrition Program for WIC Income Eligibility Guidelines, was received by the State WIC Office on April 3, 2023. The new income eligibility guidelines will be implemented by the Alabama WIC Program on May 1, 2023, and will be effective until June 30, 2024, or until updated. The new guidelines are attached and will be available in the Document Library.

Please ensure a copy of the 2023 WIC Income Eligibility Guidelines is posted at each intake station for reference. The WIC Crossroads management information system is being updated to reflect the new income guidelines taking effect on May 1, 2023. We need your assistance in making sure all clinic staff conducting income assessments for Alabama's WIC Program are informed of the revision.

Contact the State WIC Office Nutrition staff at 334-206-5673 if you have questions or concerns.

AH

Attachment (1)

cc: Debra Thrash  
State Staff  
Amanda Martin  
Gary Pugh, D.O., F.A.C.O.G.  
Karen Landers, M.D., F.A.A.P.  
Wes Stubblefield, M.D., M.P.H., F.A.A.P.  
Ricky Elliott  
District Administrators/Assistant Administrators



**WIC Income Eligibility Guidelines**  
**Effective May 1, 2023 - June 30, 2024**

<b>Family Size</b>	<b>Annual</b>	<b>Monthly</b>	<b>Twice-Monthly</b>	<b>Bi-Weekly</b>	<b>Weekly</b>
1	\$26,973	\$2,248	\$1,124	\$1,038	\$519
2	\$36,482	\$3,041	\$1,521	\$1,404	\$702
3	\$45,991	\$3,833	\$1,917	\$1,769	\$885
4	\$55,500	\$4,625	\$2,313	\$2,135	\$1,068
5	\$65,009	\$5,418	\$2,709	\$2,501	\$1,251
6	\$74,518	\$6,210	\$3,105	\$2,867	\$1,434
7	\$84,027	\$7,003	\$3,502	\$3,232	\$1,616
8	\$93,536	\$7,795	\$3,898	\$3,598	\$1,799
<b>Each additional family member add</b>	<b>\$9,509</b>	<b>\$793</b>	<b>\$397</b>	<b>\$366</b>	<b>\$183</b>

Colbert, Franklin, Lauderdale Counties  
ENVIRONMENTAL FEES

600	Site Evaluations: Individual Dwelling or commercial 500 gallons or less per day, standard systems	\$150
602	On-site Sewage Permit Application – Dwelling – Small Flow – 1200 or less GPD (gallons per day)	\$ 50
604	On-site Sewage Permit Application – Dwelling – Small Flow – 1200 or less GPD (gallons per day) Engineered	\$ 60
606	On-site Sewage Permit Application – Establishment – Small Flow -- 1200 or less GPD (gallons per day)	\$ 60
608	On-site Sewage Permit Application – Commercial – Large Flow – 1201 – 4999 GPD ((gallons per day)	\$120
610	On-site Sewage Permit Application – Commercial – Large Flow -- 5000 – 9999 GPD (gallons per day)	\$300
612	On-site Sewage Permit Application – Establishment – Small Flow -- 1200 or less GPD (gallons per day) Engineered	\$120
614	Onsite Sewage Permit Application – Commercial – Alternative – 501 or more GPD (gallons per day)	\$300
615	On-site Sewage Permit Application – Commercial -- Experimental any size	\$325
616	Preparation of Loan forms	\$ 30
618	Private water (homeowner collects sample)	stamp \$5 + \$ 15
619	Private water sample (Env. Collects sample)	\$30
620	Notice of Intent – Phase 1 Large Flow Development – 1201 or more GPD	\$ 75
622	Site Preparation Plan – Phase 3 Large Flow Development – 1201 or more GPD \$150 minimum, \$10 per lot, beyond 10 lots	\$150+
623	Certification of existing and previously approved system	\$ 50
624	Certification of unapproved existing systems for loan application (Includes excavation)	\$300
625	Temporary License for Tattoo Facility (Graduated fee based on day of event)	\$ 50
626	Cemetery Review	\$ 75
630	Plumbing Inspection and Permit	\$ 50
631	Temporary Food Service \$10/day Min.	\$ 30

632	Plan Review for small commercial Establishment	\$ 50
633	Plan review for large commercial Establishment	\$100
634	Food Handler's Permit (where program exists) per person	\$ 10
635	Record search for fee permits, records of inspection or permit application	\$ 40
636	Application for Sewage Tank Pumper Permit per truck	\$ 50
638	Application for Septic Tank Manufacturer (minimum) \$35 each additional series	\$150
641	Application for solid waste transfer, processing facilities	\$150
642	Application for swimming pool	\$ 75
643	Solid waste exception permit: individual household limited to \$10 by Act # 89-630	\$10
636	Application for Sewage Tank Pumper Permit per truck	\$ 50
638	Application for Septic Tank Manufacturer (minimum) \$35 each additional series	\$150
641	Application for solid waste transfer, processing facilities	\$150
642	Application for swimming pool	\$ 75
643	Solid waste exception permit: individual household limited to \$10 by Act # 89-630	\$10
644	Application for solid waste collection permit per truck/vehicle	\$90
645	Application for land farming permit/land farming septage	\$150
646	Applications for Day Care Centers permit (40 or less)	\$ 75
647	Day care center permit, adult & child (more than 40)	\$150
648	Food Processors: Annual gross sales \$0 - \$999,999	\$ 150
649	Food Processors: Annual gross sales \$1,000,000-\$4,999,999	\$300
650	Food Processors: Annual gross sales \$5,000,000-\$9,999,999	\$450
652	Food Processors: Annual gross sales \$10,000,000 or more	\$750
653	Body Art/Tattoo License (Renewal \$200)	\$250
654	Vending commissaries: Annual gross sales \$0-4,999,999	\$ 40
656	Vending commissaries: Annual gross sales \$5,000,000+	\$ 75
658	Vending commissaries: Annual gross sales \$10,000,000+	\$135
659	Hotels/Motels 1 - 20 Rooms	\$ 75
660	Hotels/Motels 21 -50 Rooms	\$150

662	Hotels/Motels 51 or more Rooms	\$225
664	Resident and day camp 0 – 50 persons	\$ 75
666	Resident and day camp 51 or persons	\$ 75
668	Priority Category 3- Food Service 0 – 25 seats	\$ 75
668A	Priority Category 4- Foodservice 0 – 25 seats	\$ 75
670	Priority Category 3- Foodservice 26 – 75 seats	\$150
670A	Priority Category 4- Foodservice 26- 75 seats	\$150
672	Priority Category 3- Foodservice 76 or more seats	\$225
672A	Priority Category 4- Foodservice 76 or more seats	\$225
674	Priority Category 3- Retail Food 2,500 sq. ft or less devoted to retail food store operation (doesn't include limited food)	\$ 50
676	Priority Category 3- Retail Food stores more than 2,500 sq ft devoted to retail food store operations (doesn't include limited food)	\$150
677	Priority Category 2- Limited foodservice and mobile foodservice	\$ 30
678	Frozen Dessert Machine operating permit	\$100
681	Late Penalty Fee charge	\$ 40
683	Application for Body Art Operator's Permit	\$ 25

STATE OF ALABAMA §  
LAUDERDALE COUNTY §

RESOLUTION

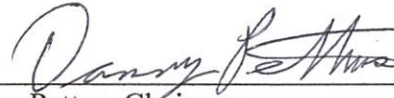
WHEREAS, the Lauderdale County Commission agrees to compensate the releasor for damage caused in an accident involving a Lauderdale County Solid Waste truck on the 23<sup>rd</sup> day of May 2023, and

WHEREAS, Lauderdale County Commission will pay a settlement amount for property damage only. See copy of release attached.

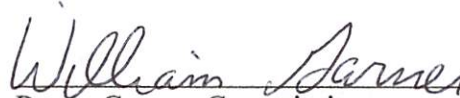
BE IT RESOLVED, the Lauderdale County Commission approves compensating for this accident in the amount listed for property damage only in the attached release, and any budget amendment is approved.

Done this the 24<sup>th</sup> day of July, 2023.


LAUDERDALE COUNTY COMMISSION



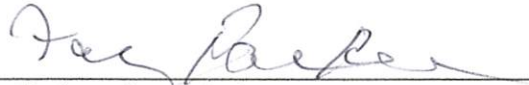
Danny Pettus, Chairman



Roger Garner, Commissioner



Brad Black, Commissioner

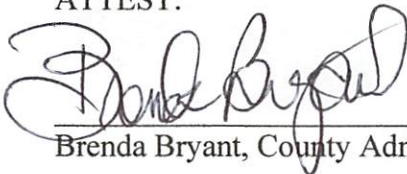


Fay Parker, Commissioner



Joe Hackworth, Commissioner

ATTEST:



Brenda Bryant, County Administrator

## RELEASE OF CLAIM(S) FOR PROPERTY DAMAGE

This release, executed on the 24<sup>th</sup> day of July, 2023 by Lauderdale County Commission, the releasor, of Lauderdale County, Alabama, herein referred to as Releasor, to Lauderdale County, a political subdivision of the State of Alabama by and through it is duly elected Commission, herein referred to as Releasee

### RECITALS

Releasor is the owner of a 2005 Dodge Ram 3500 Quad Cam, with vehicle identification number being 3D7MS48C95G814268, a 7X16 Dual Wheel trailer, and Miscellaneous Lawn Equipment. Said vehicle damaged and totaled in an automobile accident involving a vehicle owned by the Releasee, on or about the 23<sup>rd</sup> day of May, 2023. (See police report attached)

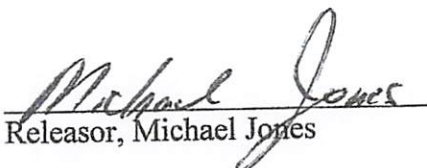
Releasor is willing to release releasee from past and present claim(s) for such damage on the terms set out herein. In consideration of thirty-five thousand three hundred ninety-seven dollars and sixty-seven cents, receipt of which is acknowledged by the releasor, releasor releases and discharges releasee from any and all property damage claim(s) resulting from the aforementioned automobile accident.

It is understood that this release shall inure to the benefit of releasee, its' successors, agents and insurers and that it shall bind releasor and his heirs, legal representatives, assigns and successors in interest to the above described personal property.

This is a release for property damage ONLY.

Further, nothing herein shall act as an admission of liability on behalf of releasee, it's agents or assigns.

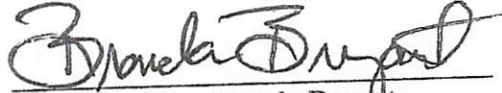
In witness whereof, releasor has executed this release on this the 25<sup>th</sup> day of July, 2023.

  
Releasor, Michael Jones

STATE OF ALABAMA §

LAUDERDALE COUNTY §

Signed before me on July 25, 2023 by Lauderdale County Chairman, Danny Pettus and Michael Jones.



Notary Public: Brenda Bryant

My Commission Expires: January 3, 2024



STATE OF ALABAMA §  
LAUDERDALE COUNTY §

RESOLUTION

WHEREAS, the Lauderdale County Commission agrees to hold a public hearing, and notify the public at large concerning vacation of an alley in Bellemeade subdivision. This alley is described in the attached Petition and Declaration of Vacation; and

NOW THEREFORE BE IT RESOLVED, Lisa Wilder Brown, Joseph Patrick, and Rachel Patrick have initiated a Petition and Declaration of Vacation for said alley, and the Lauderdale County Commission will hereby notify the public at large about the vacation and public hearing date on Monday, August 28<sup>th</sup>, 2023 at five o'clock on said vacation.

Done this the 24<sup>th</sup> day of July, 2023.

LAUDERDALE COUNTY COMMISSION



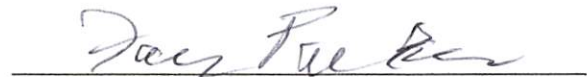
Danny Pettus, Chairman



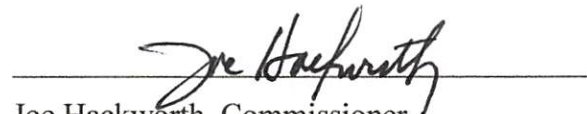
Roger Garner, Commissioner



Brad Black, Commissioner

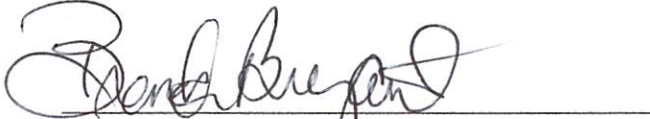


Fay Parker, Commissioner



Joe Hackworth, Commissioner

ATTEST:



Brenda Bryant, County Administrator



STATE OF ALABAMA            )  
  )  
LAUDERDALE COUNTY        ) PETITION AND DECLARATION OF VACATION

WHEREAS, the undersigned, Lisa Wilder Brown, is the owner of Lots 12 and 13, Block 13 and Lot 6, Block 14; and Joseph and Rachel Patrick is the owner of Lot 11, Block 13; all said lots being in BELLEMEADE ADDITION NO. 1, a subdivision in Lauderdale County, Alabama, known and designated according to the map of said subdivision recorded in the office of the Judge of Probate of Lauderdale County, Alabama, in Map Book 3, Page 166; the Brown Property and the Patrick Property being the only property abutting the portion of the alley hereinafter set out, do hereby declare the following alley in said Bellemeade to be vacated, to wit:

A portion of Dalewood Street (60' right of way) according to the plat of Belle Meade Addition No. 1, as the same appears in the Office of the Judge of Probate in Lauderdale County in Plat Book 3, Page 166, being more particularly described as follows: Begin at the Southeast corner of Lot 13, Block 13, Belle Meade Addition No. 1, said point also lying on the Westernmost right of way line of Williams Avenue (60' right of way) and the Northernmost right of way line of aforementioned Dalewood Street; thence along the West line of Williams Avenue, S 01° 39' 43" W, 60.00 feet to a point on the Southernmost right of way line of Dalewood Street; thence along said Southernmost right of way line, N 88° 20' 17" W, 280.63 feet to a point; thence leave said right of way line, N 01° 39' 43" E, 60.00 feet to a point on the aforementioned Northernmost right of way line of Dalewood Street, said point also lying on the Southernmost line of Lot 11, Block 13, Belle Meade Addition No. 1; thence along said Northernmost right of way line, S 88° 20' 17" E, 280.63 feet to the POINT OF BEGINNING of the tract of land hereby described; said tract of land contains 0.38 acres ± and is subject to any and all easements or restrictions of record or unrecorded affecting said property.

The undersigned, Lisa Wilder Brown and Joseph and Rachel Patrick hereby request that the Lauderdale County consent to, approve, ratify and confirm the vacation of the above described alley as described herein and, further, to authorize conveyance by quit-claim deed, to the Petitioners of the right, title and interest of Lauderdale County, Alabama, in and to the portion of the hereinabove described alley.

IN WITNESS WHEREOF, the undersigned have caused this instrument to be duly executed on this 17 day of May, 2022.

Lisa Wilder Brown  
LISA WILDER BROWN

STATE OF ALABAMA     )  
LAUDERDALE COUNTY    )

I, the undersigned, a Notary Public in and for said County in said State, hereby certify that Lisa Wilder Brown, and who in such capacity are known to me, acknowledged before me on this day that, being informed of the contents of the instrument, they, in such capacity and with full authority, have executed the same voluntarily as of the day the same bears date.

Given under my hand and official seal this the 17<sup>th</sup> day of May, 2022.

Alexandra T. Alexander  
NOTARY PUBLIC



My Commission Expires: 1/15/2025

My Commission Expires 1/15/2025

IN WITNESS WHEREOF, the undersigned have caused this instrument to be duly executed on this 20<sup>th</sup> day of June, 2022.

Rachel Patrick  
RACHEL PATRICK

Joseph Patrick  
JOSEPH PATRICK

STATE OF ALABAMA     )  
LAUDERDALE COUNTY    )

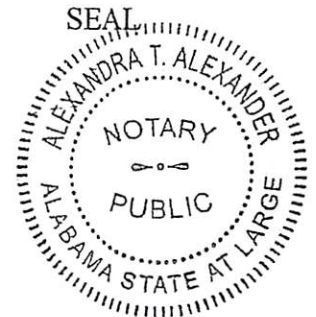
I, the undersigned, a Notary Public in and for said County in said State, hereby certify that Joseph and Rachel Patrick, whose name is signed to the foregoing instrument and who is known to me, acknowledged before me on this day that, being informed of the contents of the instrument, he executed the same voluntarily as of the day the same bears date.

Given under my hand and official seal this the 20<sup>th</sup> day of June, 2022.

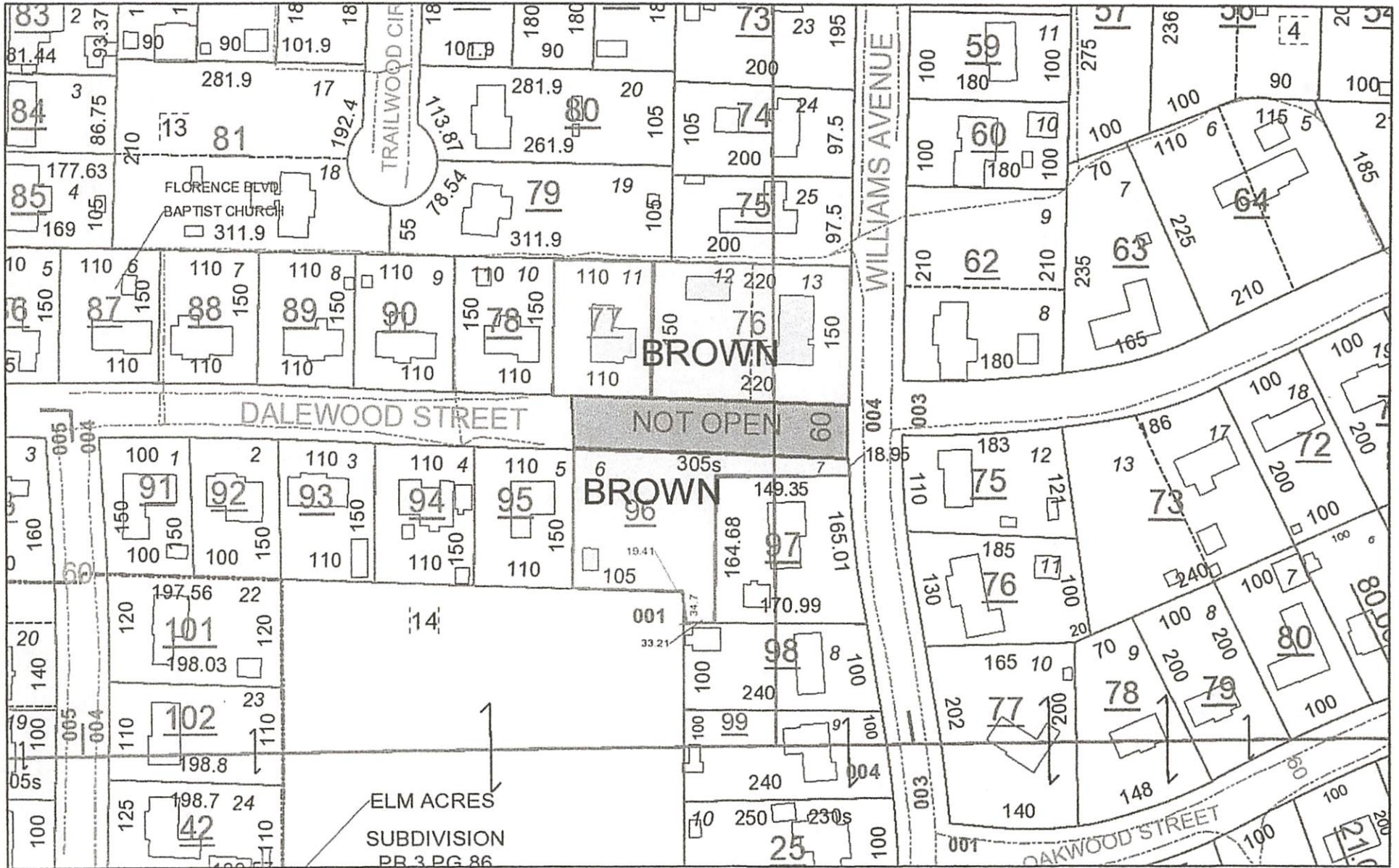
My Commission Expires: 1/15/2025

My Commission Expires 1/15/2025

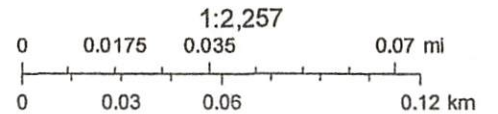
Alexandra T. Alexander  
NOTARY PUBLIC



# PETITION TO VACATE



July 3, 2023



KCS  
Map data © OpenStreetMap contributors, CC-BY-SA